UNITED NATIONS **ST**

Secretariat

ST/AI/351/Amend.1
28 January 1997

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Under-Secretary-General for Administration and Management

Subject: ASSISTANCE AND REPRESENTATION BY COUNSEL IN DISCIPLINARY AND APPEAL CASES*

1. The annex to the present amendment provides an up-to-date list of current members of the Panel of Counsel serving at Headquarters. Names, departments or offices, grades and countries of nationality are also provided. This list supersedes the list contained in annex I to administrative instruction ST/AI/351 of 25 May 1988, which administrative instruction sets forth the policy applicable to assistance and, where appropriate, representation of staff members by counsel in disciplinary, appeal and other internal recourse procedures within the Secretariat.

2. Further information concerning members of the Panel may be obtained by contacting Ms. Catherine Claxton, Coordinator of the Panel of Counsel at Headquarters, room DC2-404, extension 3-3954.

3. An updated list of members of the Panel of Counsel at Geneva and at Vienna is being compiled, and will be issued as a further amendment at a later date. Meanwhile, staff members serving at Geneva should contact Mr. V. Rodriguez, Acting Secretary, Joint Appeals Board/Joint Disciplinary Committee, room Palais 243-1, extension 2256. Staff members serving at Vienna should contact Ms. Valerie Lebaux, Secretary, Joint Appeals Board/Joint Disciplinary Committee, room E-1442, extension 4358. Staff members serving at other duty stations should contact the Coordinator of the Panel of Counsel at Headquarters.

4. Pursuant to ST/AI/351, referred to above, a serving staff member who agrees to act as counsel in a case will assist in the preparation and presentation of the case as part of his or her official duties, subject to the exigencies of the

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* Personnel Manual index No. 11061.

service and the constraints of the office. Heads of departments and supervisors are requested to exercise maximum flexibility in this regard.

5. Staff members are referred to information circular ST/IC/1991/35 of 16 May 1991, in which serving and retired staff members are urged to volunteer for service in Panels of Counsel. Those interested in membership should contact the officials listed above, as appropriate. Membership of the Panel of Counsel is a service to the Organization and to the staff members involved, and obviously is also a meaningful contribution to the administration of justice in the United Nations.

Annex

MEMBERS OF THE PANEL OF COUNSEL AT HEADQUARTERS, NEW YORK

Serving staff members:

Name	Department/Office	Nationality	Grade
ABD ELAL, Mr. Nabil	Department of Administration and Management	Egypt	P-4
ADAMS, Mr. Bernard	Department of Administration and Management	United Kingdom	P-2
BASKAKOV, Mr. Nikolai	Department of Public Information	Russian Federation	P-2
BOGNA, Mr. Patrice	Department of Public Information	Côte d'Ivoire	G-3
BOUAB, Mr. Abdelhamid	Department for Development Support and Management Services	Morocco	P-5
CARMIGNANI, Mr. Marco	Department for Economic and Social Information and Policy Analysis	Brazil	P-3
CHOWDHURY, Mr. Ahsen	Office of Internal Oversight Services	United States of America	P-4
CLARKE, Mr. Clarence	Department of Administration and Management	Panama	S-6
DUBE, Mr. Thomas	Department of Political Affairs	Zimbabwe	P-5
DUBOIS, Mr. Francis	United Nations Development Programme	France	P-5
ERCOLINI, Mr. Franco	Department of Administration and Management	Italy	G-6
GALLINA, Ms. Josette	Department for Development Support and Management Services	France	G-6
GRINBLAT, Mr. Joseph	Department for Economic and Social Information and Policy Analysis	France	P-5
HASS, Mr. Willard	Department of Public Information	United States of America	P-3
ISABIRYE, Mr. David	Department of Administration and Management	Uganda	P-4
JACKSON, Mr. Osborne A. Y.	Department for Economic and Social Information and Policy Analysis	Ghana	D-1

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Name	Department/Office	Nationality	Grade
KAPALIKA, Ms. Chandika	United Nations Children's Fund	United States of America	G-5
KEEFE, Mr. Adhiratha Kevin	United Nations Children's Fund	United States of America	P-3
LEE, Ms. Phyllis	Department of Humanitarian Affairs	United States of America	P-4
MAIA-SAMPAIO, Ms. Leonor	Staff Committee	Brazil	P-4
MASCIANGELO, Ms. Barbara	Department of Administration and Management	United States of America	P-3
OUMMIH, Mr. Mohamed	Department of Administration and Management	Morocco	G-5
PECK, Mr. Mohan	Department for Development Support and Management Services	United States of America	P-3
RONALD, Mr. Christopher	United Nations Development Programme	United Kingdom	D-1
ROWE, Mr. Sylvester	Department of Public Information	Sierra Leone	D-1
SALOMONS, Mr. Dirk	United Nations Office for Project Services	Netherlands	D-1
SAPUTELLI, Ms. Linda	International Civil Service Commission	United States of America	P-4
SMITH-LEMARCHAND, Ms. Christine	Department of Administration and Management	France	P-4
TAYLOR, Mr. Steven	Department of Administration and Management	United States of America	S-3
TRUMAN, Mr. John	Department of Administration and Management	United States of America	D-1
WATERS, Ms. Rosemarie	Staff Committee	United States of America	G-5
WITHERS, Mr. Henry	Department of Administration and Management	United States of America	P-2
ZAPATA, Ms. Pamela	Department of Public Information	United States of America	G-6

MEMBERS OF THE PANEL OF COUNSEL WHO ARE RETIRED
STAFF MEMBERS AVAILABLE IN NEW YORK

Retired staff members:

Name	Nationality
BROISMAN, Ms. Emma R.	United States of America
CASTELLANOS, Mr. Andres	Cuba
CHANG, Mr. Kuo-ho	United States of America
FALLON, Mr. John	United States of America
GEOGHEGAN, Mr. Michael	United Kingdom
GOFFMAN, Mr. Ben	United Kingdom
HARGETT, Ms. Florence M.	United States of America
HERRICK, Mr. Snowden T.	United States of America
JANITSCHEK, Mr. Hans	Austria
LI, Mr. George	China
MACMILLAN-NIHLEN, Ms. Maryrose	Australia
SALAMEH, Mr. Shukri	United States of America
WURFL, Ms. Elsa	Panama